

Credentialing/Privileging Checklist

For your convenience we have included a Credentialing/Privileging checklist for your use.

Initial competencies/credentials at time of hire:

Competencies	Included
1. Completed application	◀◀
2. Standardized procedures with signature page	
3. Curriculum vitae or resume.	◀◀
4. Job description	◀◀
5. Two professional references.	
6. Membership cards of professional organizations.	
7. Copy of current RN/NP licence.	◀◀
8. Copy of California Nurse Practitioner Furnishing Number	◀◀
9. Copy of current RN/NP certifications.	◀◀
10. Copy of DEA registration	◀◀
11. Copy of Basic Cardiac Life Support Card.	◀◀
12. Copy of Advanced Life Support Card.	◀◀
13. Copy of malpractice complaint claims, if any.	◀◀
14. Copy of professional liability judgements, if any.	◀◀
15. Immunization Record	◀◀
16. Health Clearance	◀◀
17. Signed authorization to release information.	◀◀